

THE WATCHMAKER'S WORKSPACE

An Office Studio

Discover a workspace designed for professionals, entrepreneurs, and remote workers Flexible Memberships & Workspaces. Whether you need a workspace for a day or a long-term solution, The Watchmaker's Workspace provides a professional and comfortable environment designed to support productivity. Our membership options offer flexible access to a range of workspaces and amenities to suit different working styles and needs.

FLEXIBLE PLANS

- **Day Pass** – \$50/day (one-time fee)
- **Day Pass 10-Pack** – \$279 (use as needed, expires after one year)
- **Week Pass** – \$100/week (valid for seven consecutive days)
- **Month-to-Month Membership** – \$179/month (30-day cancellation notice required)
- **Year Membership** – \$100/month (12-month commitment)
- **Locker Rental:** \$25/month

BENEFITS

- ✓ Members-only workspace with high-speed Wi-Fi
- ✓ Shared open-concept workspaces & semi-private cubicles
- ✓ Free self-serve coffee & black-and-white prints/copies
- ✓ Digital lock entry with a personal access code
- ✓ Professional printer, copier, scanner, and fax access
- ✓ Quarterly marketing meetings & networking opportunities
- ✓ Ergonomic seating, dry-erase boards, and window seating
- ✓ Shared kitchen & dog-friendly garden patio

PROVIDER INFORMATION

Watchmaker LLC DBA **The Watchmaker's Workspace** • 42 East Savannah Street • Clayton GA, 30525
(706) 352.4880 • thewatchmakersworkspace@gmail.com • www.WatchmakersWorkspace.com

Join our professional workspace and enjoy an
inspiring, collaborative, and convenient work environment!

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Follow us:  @TheWatchmakersWorkspace  @tww_coworking  @thewatchmakersworkspace

Member Application & Agreement

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MEMBER INFORMATION

Name: (First) _____ (MI) _____ (Last) _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone Number: _____

D. L. State and #: _____ D.OB. _____

NOTE: Please make a copy (front & back) of your valid driver's license (Photo ID) with this completed form.

Business Name: _____ Phone Number: _____

How did you hear about us? _____

Personal Reference: (Name and contact info): _____

Business Reference (Name and contact info): _____

Do you agree to a credit check if necessary? ☐ Yes ☐ No

EMERGENCY CONTACT INFORMATION

Name: _____ Phone Number: _____

Relation: _____ Email: _____

MEMBER OPTIONS

- ☐ Day Pass – \$50/day (one-time fee)
- ☐ Day Pass 10-Pack – \$279 (use as needed, expires after one year)
- ☐ Week Pass – \$100/week (valid for seven consecutive days)
- ☐ Month-to-Month Membership – \$179/month (30-day cancellation notice required)
- ☐ Year Membership – \$100/month (12-month commitment)
- ☐ Locker Rental: \$25/Month

Start Date: _____ End Date: _____

Representative Initials: _____

A signed copy of this Agreement, along with a confirmed payment of plan fee, must be submitted to The Watchmaker's Workspace manager on or before the requested start date. Documents will be emailed to member. Hardcopies are available upon request. I hereby declare that the information provided above is accurate to the best of my knowledge. By signing below, the Member confirms they are at least 18 years old, have read, understand, and agreed to the Provider's Terms of Use.

Signature: _____ Date: _____

Member ID: _____ Door Code: _____ Wi-Fi Password: _____

TheWatchmakersWorkspace@gmail.com • 706.352.4880 • www.WatchmakersWorkspace.com

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Member Terms of Use and Conditions

1. General Terms

The services provided by Watchmaker, LLC ("The Watchmaker's Workspace") to the undersigned individual (the "Member") are subject to the following Terms of Use and Conditions ("TOU"). These terms govern access to the Provider's premises at 42 East Savannah Street, Clayton, GA, 30525, as well as the use of its services, website, and facilities. The Member acknowledges that the TOU is available on the Provider's website and has been provided in electronic and/or paper form. By signing the Member Agreement before or on the first day of membership or pass activation, the Member will be issued a personal door code and Wi-Fi password upon receipt of payment.

2. Amendments

The Provider reserves the right to amend this Agreement and Rules at any time without notice, with changes becoming effective immediately upon posting on the website. Members should regularly check www.watchmakersworkspace.com for updates.

3. Acceptable Use and Conduct

Members must not use the Services for any unlawful or prohibited purposes, including but not limited to:

- Damaging, disabling, overburdening, or impairing any Provider server or network.
- Interfering with other Members' use and enjoyment of services.
- Attempting unauthorized access to Services, accounts, or networks through hacking, password mining, or any other means.
- Engaging in disruptive, harassing, or illegal activities on the premises.
- Bringing pets indoors, except for service animals.
- Smoking, vaping, or drug use within the premises.

4. Membership Services and Pricing

The Provider offers communal workspace access and amenities including shared kitchen facilities, restrooms, patio, workstations, printer access, and internet service. Membership levels and pricing are as follows:

Day and Week Passes

- **Day Pass** – \$50 per day (one-time fee).
- **Day Pass 10-Pack** – \$279 (use as needed, expires one year from the purchase date).
- **Week Pass** – \$100 per week (valid for seven consecutive days).
- *Passes do not auto-renew.*

Membership Options

- **Month-to-Month Membership** – \$179 per month (30-day cancellation notice required). Membership auto-renews unless terminated by either party with 30 days' notice.
- **Year Membership** – \$100 per month (12-month commitment). Membership auto-renews unless terminated by either party with 30 days' notice.

- **Premium Year Membership** – \$200 per month (12-month commitment). Membership auto-renews unless terminated by either party with 30 days' notice.
- **Locker Rental** – \$25 per month (30-day cancellation notice required). Please provide your own lock.

Fees and Payment

- Member Pass fees are due before or on the first day of Pass activation.
- Member fees are due on the same day each month as the membership start date.
- Members are responsible for updating current payment information and agree to auto-debit.
- Payments not received within five days after the due date will incur a \$35 late fee. Access and services may be withheld until payment and late fees are received.

Conference Room Rental

- Available at White Birch Provisions next door for \$25/hour.
- Members are responsible for their guests' conduct.
- For reservations contact The Watchmaker's Workspace or **White Birch Provisions** at (706) 782-2263 or ivy@whitebirchprovisions.com.

5. Indemnification and Liability

Members agree to indemnify and hold the Provider harmless against any legal claims or demands arising from their use of the workspace. Members are responsible for damages caused by themselves or their guests, including repair or replacement costs. The Provider is not liable for lost, stolen, or damaged property.

6. Termination and Default

The Provider reserves the right to terminate any membership at any time due to non-compliance with the TOU, non-payment, or credible complaints from other members. Upon termination, all associated benefits will be revoked. Any abandoned property will be subject to a \$50 daily storage fee and may be liquidated after 14 days to cover outstanding debts.

7. Rules and Regulations

Member agrees to comply with the following:

- The private **parking lot** between The Watchmaker's Workspace and White Birch Provisions **is exclusively for White Birch Inn and White Birch Provisions customers.**
- **All Member Access:** 7 AM–8 PM daily, 365 days a year.
- **Premium Member Access:** 6 AM–9 PM daily, 365 days a year.
- **Members and guests must be at least 18 years of age.** Verification of age may be requested.
- Guests must always be accompanied by the member and sign in.
- Members are not permitted to allow guests (other than your own) into the workspace unless management is aware.
- Memberships are non-transferable and must be purchased individually.
- No disruptive noise, loud music, or videos.
- Workspaces are first-come, first-serve.
- Collaboration Corner can be reserved with 24-hour notification.

- Workspace One is reserved for Premium Members.
- Wi-Fi and access codes are personal and must not be shared.
- **PrintWithMe.com** accounts are required for printer use; black/white copies included, color copies at an additional charge.
- The Provider does not provide mail services or accept deliveries.
- Lockers are available for rental at an additional cost to store personal property. Labeled food is permitted in the kitchen but must be kept organized, with perishable items removed on a weekly basis. Otherwise, **no personal belongings are not permitted to be stored on the premises.**
- Fire extinguishers are located in the kitchen and at the front door.
- In case of emergency, call **911** immediately.

8. Legal Provisions

- **Severability:** If any part of this Agreement is deemed invalid, the remaining provisions remain enforceable.
- **Governing Law:** This Agreement is governed by Georgia law under the exclusive jurisdiction of Rabun County, GA.
- **Assignment:** Memberships and rights granted under this Agreement may not be assigned, transferred, or shared.
- **No Waiver:** Failure by the Provider to enforce any term does not waive the right to enforce it later.
- **No Agency:** This Agreement does not create a partnership, agency, or joint venture.
- **Force Majeure:** The Provider is not liable for events beyond its control that affect services.
- **Third-Party Actions:** The Provider is not responsible for disputes or actions between members or their guests.
- **Intellectual Property:** All Provider intellectual property, including trademarks and logos, belong exclusively to the Provider and may not be reproduced without permission.
- **No Expectation of Privacy:** Security cameras monitor the premises for safety purposes. The Provider may disclose information as required by law.

9. Electronic Communications

Electronic communications are permitted for all notices. For inquiries, contact the Provider at **thewatchmakersworkspace@gmail.com** or call **(706) 352-4880**.

By signing the Application & Agreement, the Member acknowledges and agrees to comply with all terms stated above.